

3.19 Motions on notice

3.20.1 Notice

Except for motions which can be moved without notice under paragraph 3.21, written notice of every motion, signed by at least two Members, or if sent by email, confirmed as submitted by at least two Members, must be delivered to the Head of Legal and Democratic Services in normal office hours not later than ~~12 noon~~~~10.00 a.m.~~ six clear working days (excluding the day of the meeting) ~~and day of delivery~~ before the next meeting of the Council. I.e. if the Council meeting is held on a Wednesday, the motion deadline would be 12 noon on the Monday the week before.

Motions on notice will be entered in a register open to public inspection. The Proper Officer may, with the consent of the Chairman, refuse to accept a motion if the matter to which it relates is referred to in the Forward Plan for consideration at a later meeting or there is otherwise an intention to consider that matter at a meeting of the Council within the next three months.

Formatted: Indent: First line: 0 cm